



May 2018

## General Data Protection Regulations (GDPR)

In May 2018, to better protect personal data and reduce the number of cyber-related crimes, the new General Data Protection Regulations (GDPR) are being brought into force by the European Commission.

At Glastonbury Thorn School we have always taken data security very seriously as we appreciate the consequences of data being shared inappropriately or incorrectly and the implications this can have on everybody involved. To date we can assure you that good practice is demonstrated in all of our processes and procedures around data protection; however the more stringent GDPR means that we have to put into place additional measures and carry out further checks to make sure your data is even more secure.

All relevant staff will receive training and we have contacted companies we supply data to for confirmation of how they use the data and to ensure they keep the data safe at all times. We are satisfied that this is the case and data is never shared by any of the companies we use.

The Privacy Notice outlines the agencies and third parties who we commission to deliver services on our behalf.

As further explanation for you we thought we would give you some examples of how we share data. If you require any further information around GDPR or how we use/share data please contact the school office.

At Glastonbury Thorn School in order to support learning and ensure every child has access to a broad, rich curriculum we subscribe to many different types of educational software. To enable each child's progress and attainment to be monitored closely we often need to supply to relevant service providers details about your child; these are generally basic details such as name and date of birth:

- We have to statutorily track every child's progress in English, Maths and Science to allow us to report to the Department of Education. We monitor this by not only marking their books but assessing their work too. These assessments are recorded and continually updated on an assessment system called Target Tracker.
- In Foundation Stage the teachers use software called Tapestry – for this we have to share your child's name and date of birth and will often include a photograph showing your child undertaking a certain activity; this is to enable the teachers to share your child's achievements with you.

- With increased use of social media in all areas we now not only use our website as an information tool; Glastonbury Thorn School would like to advise, update and/or send reminders to parents/carers of events, trips etc. by using different forms of communication, i.e. messaging service. When using our messaging service, we have to share your contact details with the company who sends the messages, at present this is ParentMail.
- Very important to us is the celebration of our pupil's achievements and so we also like to publish photos of the children on our school website.

As always, to ensure the privacy and safety of pupils, we operate the following policy regarding publishing photographs of the children or their work on our website at all times:

1. Where pupils are named, only their first name is given and no photo of that pupil would be published.
2. Where a photograph is used no names would be displayed

All parents with children currently in the School have already completed a photography use consent form indicating their preferences. However, should you wish to amend your preferences with regards to the use of images please request another consent form from the office.

If you wish to find out any further information around GDPR, including what data we hold on your child or yourself, please do contact the school office at [office@glastonburythorn.co.uk](mailto:office@glastonburythorn.co.uk)

Our independent Data Protection Officer is: Mrs Beverley Midwood

Email: [office@glastonburythorn.co.uk](mailto:office@glastonburythorn.co.uk)