Reflection Form 2024/25

(PART ONE)

Name of child instigating behaviour: _____

Name of staff: _____ Year group: _____

Date	Approximate time	Where?	What?

Defiance ☐ **Disruption** ☐ **Lunchtime Incident** ☐ **Physical** ☐ **Lack of respect** ☐

Specific information:

Action taken:

Intervention led by teacher/staff member ☐ **Time out/change of face** ☐

***Individual behaviour strategy** (if this is a pattern of behaviour and agreed by HT or SLT) ☐ *FURTHER ACTION REQUIRED BELOW*

Class teacher: _____ Parent/Carer: _____ Head Teacher / SLT: _____

(PART TWO)

*Individual Behaviour Strategy

The child has not reflected effectively on their own behaviour

What is the pattern of behaviour that has caused this action?

What individual behaviour strategy has been put in place?

Individual checklist ☐

Individual 'readiness to learn' chart ☐

Individual behaviour chart ☐

Other (give details below)

_____

GTS Citizenship Value discussed with teacher:

Kindness ☐

Respect ☐

Being Sensible ☐

Effort ☐

Honesty ☐

Aim: *(child voice):*

Impact on behaviour *(reviewed after 1 week)*

Class teacher: _____ Parent/Carer: _____ Head Teacher / SLT: _____

If a child has not reflected appropriately or has displayed inappropriate behaviour, the first part of this form **must** be filled in as soon as possible, without impacting on learning time.

(PART ONE)

Process: **1)** Fill in part one with the child **2)** Explain to parents and the support you expect to happen (staff and parent sign) **3)** Give form to Headteacher/SLT on the same day (this is then logged on SIMs by the office to highlight any patterns/triggers)

(PART TWO: pattern in negative behaviour)

Process: **1)** Fill in part two with the child including highlighting what value is being broken and what the child's aim will be e.g. *to always use kind hands* **2)** Explain to parent(s) the strategy that is being put in place and the support you expect to happen (staff and parent sign) **3)** Give form to Headteacher/SLT on the same day (this is then logged on SIMs by the office to highlight steps taken to teach positive behaviour) **4)** Put individual behaviour strategy in place for 1 week **5)** Review strategy alongside SLT